

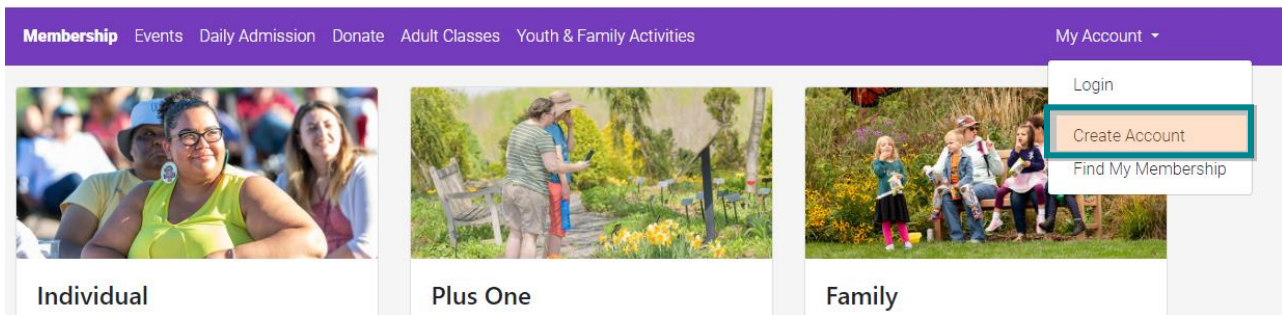


Member Account Login Instructions

Not a member? Become one today at [GBBG.org/Membership](https://gbbg.org/Membership)

First time logging in? Create an account.

Step 1: On the Green Bay Botanical Garden ticket portal page ([GBBG.org/BuyOnline](https://gbbg.org/BuyOnline)), go to **My Account** and select **Create Account** from the drop-down menu.



Step 2: Create your account by entering your first name, last name, email address, and phone number, and select **Continue**.

IMPORTANT NOTE: The email address entered must be the email associated with your membership, otherwise you will not be recognized as an active member. Not sure what email address is associated with your membership? Contact our Development & Membership Coordinator, Sarah Seeger, at membership@gbbg.org.

Create Account

To create your account, tell us a little about yourself. If you've purchased WPS Garden of Lights tickets online in the past, you do not need to create a new account. Simply enter the account information used to purchase your tickets.


Please tell us a little about yourself so we can create your account.

First Name

Last Name

Email Address

US Phone Number

I'm not a robot 

If you have an existing user account and/or Membership, we will attempt to match your information for associating records.

Continue

Login

Go Back

Step 3: To authenticate your account, the system will need to send you a verification code. Select to receive that code via SMS text or email, and select **Send Verification**. In the next window, enter the Verification Code and select **Submit Code**.

Create Account

To create your account, tell us a little about yourself. If you've purchased WPS Garden of Lights tickets online in the past, you do not need to create a new account. Simply enter the account information used to purchase your tickets.

We need to send you a Verification Code to authenticate your account. Please choose how you would like to receive the code.

SMS: *****5883

EMAIL: shan.f*****@gmail.com

If we send an sms verification code to a mobile phone number, your mobile provider's standard rates for sending and receiving text messages may apply.

Send Verification

Create Account

To create your account, tell us a little about yourself. If you've purchased WPS Garden of Lights tickets online in the past, you do not need to create a new account. Simply enter the account information used to purchase your tickets.

We have sent a Verification Code to the following contact method associated with your account.

*****5883

Enter Code

Verification Code


Submit Code

Resend Verification

Step 4: Create and re-enter a password. Select **Create Account and Login** to finish process and login to your account. Select **Done** on the final screen to take you back to our ticket page.

Create Account

To create your account, tell us a little about yourself. If you've purchased WPS Garden of Lights tickets online in the past, you do not need to create a new account. Simply enter the account information used to purchase your tickets.




Code Validated!

Your password should be at least 8 characters long, contain upper and lower case letters, and at least one number.

Create Account and Login

Create Account

To create your account, tell us a little about yourself. If you've purchased WPS Garden of Lights tickets online in the past, you do not need to create a new account. Simply enter the account information used to purchase your tickets.



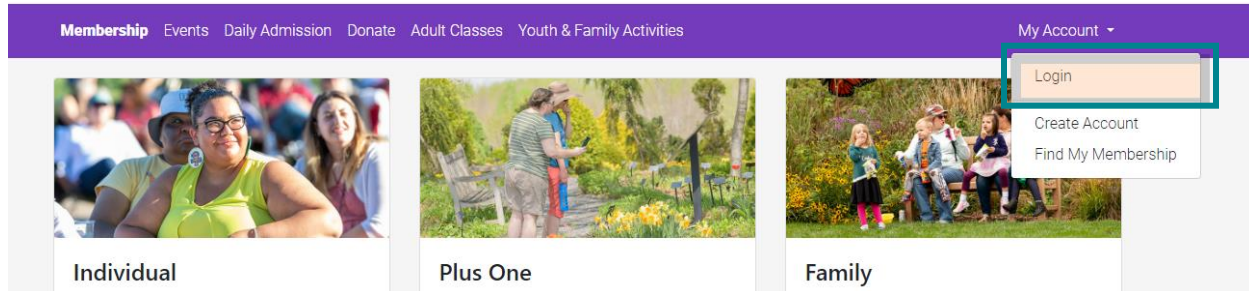
Account Creation Complete!

Congratulations, your account is set up and ready to use!

Done

Already created an account? Log in to your account.

Step 1: On the Green Bay Botanical Garden ticket portal page (GBBG.org/BuyOnline), go to **My Account** and select **Login** from the drop-down menu.



Step 2: Enter your email address and password and click **Login**. If you cannot remember your password, click **Forgot Password** to reset your password.

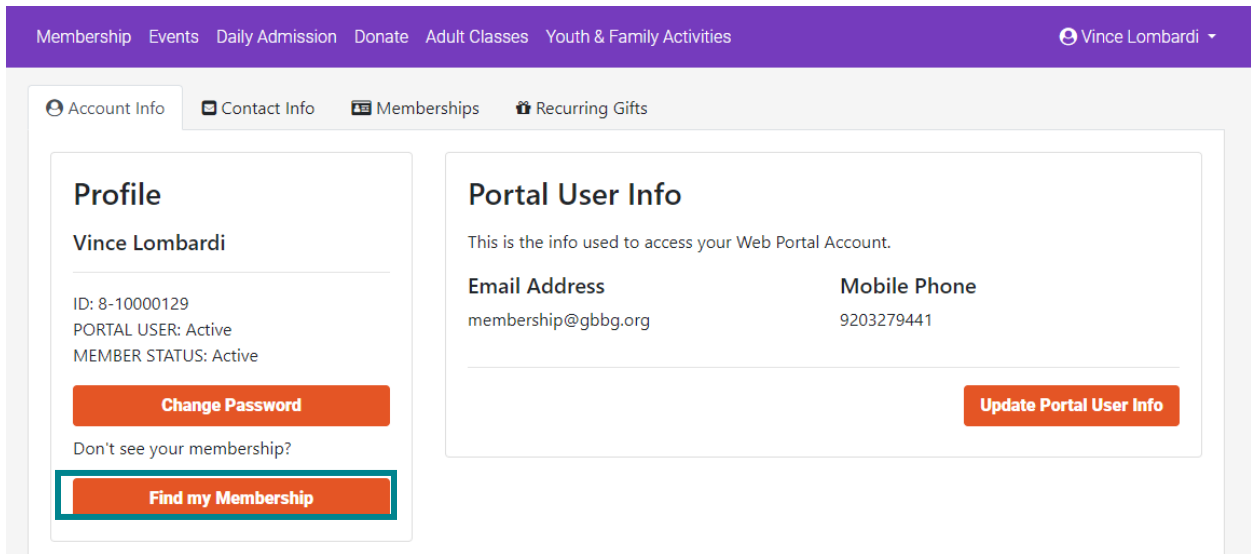
A screenshot of the login form. It has a title 'Please sign in' and a sub-header 'If you are a member and this is your first time logging in, please click **Create Account** below.' Below this, there is a note: 'Members, if this is your first time logging in, select **Create Account** below to receive your member discount. Member discount will appear at checkout on select events and classes.' The form contains two input fields: 'Email Address' and 'Password'. Below the fields are three buttons: 'Login' (highlighted with a red box), 'Forgot Password', and 'Create Account'. At the bottom is a 'Go Back' link.

Step 3: To view your membership information, click your name in the right side of the top menu, then select **Profile** from the drop-down menu. On this page, you have the ability to update contact information, view your membership level, view other members associated with your account, renew or upgrade your membership, and change your account password.



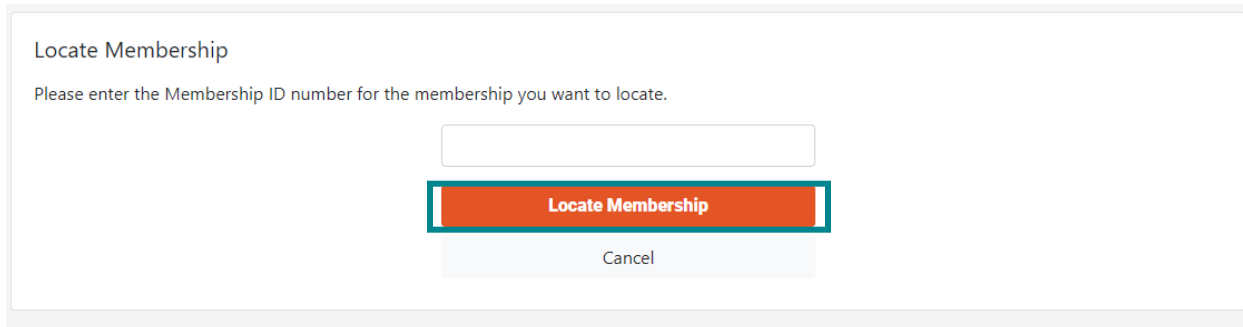
Don't see your membership in your account?

Step 1: On your account profile page, click on the **Find My Membership** button on the left side.



Step 2: Enter your member ID (including the dash; ex. 1-234567) and click **Locate Membership**.

[Don't know your Member ID number?](#) Contact our Guest Experience Team at 920.490.9457, or email us at info@gbbg.org.



Step 3: If your membership is successfully located, the next screen will list the information associated with your membership. Select to receive a verification code via SMS text or email, and select **Send Verification Code**.

IMPORTANT NOTE: If your membership could not be located, contact our Development & Membership Coordinator, Sarah Seeger, at membership@gbbg.org.

Verify Membership

We have located the following Membership information. Please choose a verification method below and we will send you a verification code to confirm your identity.

We located the following Membership:

MEMBER ID	8-10025916
PROGRAM	General Membership
LEVEL	Individual

Please choose your name and a verification method:

Jane Doe (Primary Member)

EMAIL: mark*****@gbbg.org

SMS: *****8899

Step 4: In the next window, enter the Verification Code and select **Submit Code and Reset Account**. Your account should now be associated with your membership.

Enter Verification Code

We have sent a Verification Code to the following contact method associated with your account. Please enter the code below to confirm your identity and reset your account.

After confirming your identity, we will reset your account to associate with the following Membership:

MEMBER ID	8-10025916
PROGRAM	General Membership
LEVEL	Individual
PRIMARY MEMBER	Jane Doe

Questions? Contact our Guest Experience Team at info@gbbg.org or 920.490.9457.